AMENDMENT OF SOLICITATION/MOI	DIFICATION OF CONTRA	ACT	U	1	1 2		
2. AMENDMENT/MODIFICATION NO. 40	3. EFFECTIVE DATE 30-Jun-2015	4. REQUISITION/PURCHASE REQ. NO. 5. PROJECT NO. (If ap. 1300473949 N/A					
6. ISSUED BY CODE	N00174	7. ADMINIS	STERED BY (If other than Item 6)	CODE	S2404A		
NSWC IHEODTD			DCMA Manassas				
4072 North Jackson Road, Suite 132			14501 George Carter Way				
Indian Head MD 20640-5115			Chantilly VA 20151				
paulette.bowman@navy.mil 301-744-6663	}						
8. NAME AND ADDRESS OF CONTRACTOR (No., str	eet, county, State, and Zip Code)		9A. AMENDMENT OF SO	LICITATION NO			
BMT Designers and Planners							
2120 Washington Blvd, Suite 200							
Arlington VA 22204			9B. DATED (SEE ITEM 1	1)			
			10A. MODIFICATION OF 0	CONTRACT/OR	DER NO.		
			[X]				
			N00178-04-D-402				
0405	ITV CODE		10B. DATED (SEE ITEM	13)			
CAGE 54436 FACIL	ITY CODE		17-Apr-2009				
11. THIS	ITEM ONLY APPLIES TO	AMENDME	NTS OF SOLICITATIONS				
PLACE DESIGNATED FOR THE RECEIPT OF OFFER amendment you desire to change an offer already subr and this amendment, and is received prior to the openi 12. ACCOUNTING AND APPROPRIATION DATA (If re	nitted, such change may be made ng hour and date specified.	by telegram or le					
			S OF CONTRACTS/ORDER DESCRIBED IN ITEM 14.	₹S,			
(*) A. THIS CHANGE ORDER IS ISSUED PU				DE IN THE CON	TRACT ORDER NO. IN		
ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT. date, etc.)SET FORTH IN ITEM 14, PURSI			ISTRATIVE CHANGES (such as ch	anges in paying	g office, appropriation		
[] C. THIS SUPPLEMENTAL AGREEMENT	IS ENTERED INTO PURSUANT T	O AUTHORITY	OF:				
[X] D. OTHER (Specify type of modification a. FAR 52.232-22 LIMITATION OF FUNDS							
	quired to sign this document and	d return copi	es to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION SEE PAGE 2				here feasible.)			
45A NAME AND TITLE OF CONTROL		1 404	AND TITLE OF CONTRACTORS				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME A	AND TITLE OF CONTRACTING OFF	ICER (Type or p	orint)		
		Kav V	Proctor, Contracting Office	r			
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED		B. UNITED STATES OF AMERICA 16C. DATE SIGN				
		BY /s/K	au V Proetor	0.0	lup 2015		
(Signature of person authorized to sign)			ay V Proctor (Signature of Contracting Officer)	30	-Jun-2015		
NSN 7540-01-152-8070	3	30-105	9 7	ARD FORM 3	0 (Rev. 10-83)		

1. CONTRACT ID CODE

PAGE OF PAGES

PREVIOUS EDITION UNUSABLE

Prescribed by GSA FAR (48 CFR) 53.243

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GENERAL INFORMATION

The purpose of this modification is to 1) Increase the ceiling on Technical Instruction #22, 2) Provide funding and 3) Revise the Allotment of Funds Clause. Accordingly, said Task Order is modified as follows:

1. Technical Instruction #22 Labor is increased by and ODC's is increased by

2. Funding has been provided for Technical Instruction (TI) #22 as follows: See Section G - Accounting Data for details.

TI #22 - Technical and Environmental Support to NOSSA, Naval Sea Systems Command (NAVSEA) Laboratory Quality and Accreditation Office, CNIC and PACFLT.

SLIN 4003-15 - Total - ACRN: CA
PR: 1300473949

Section G - Accounting Data, for payment purposes only, due to plus up on SLIN's 4003-15 and 6003-13, ACRN CA increased by from to to to to the second control of the second con

3. Revise Section G - Contract Administration Data

See Revised Allotment of Funds Clause for SLIN 4003-15 and 6003-13.

A conformed copy of this Task Order is attached to this modification for informational purposes only.

The total amount of funds obligated to the task is hereby increased from to to CLIN/SLIN Type Of Fund From (\$) By (\$) To (\$)

400315

Fund Type - OTHER

OTHER

The total value of the order is hereby increased from by \$0.00 to

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

or Cos	st Typ	pe Items:						
Item	PSC	Supplies/Services	Qty	Unit	Est.	Cost	Fixed Fee	CPFF
1000	R425	Base Year - Mangagement and technical support services in accordance with the Statement of Work (O&MN,N)	1.0	LO				
100001	R425	Incremental funding in support of CLIN 1000 (O&MN,N)						
100002	R425	Incremental funding in support of CLIN 1000 (O&MN,N)						
100003	R425	Incremental funding in support of CLIN 1000 (O&MN,N)						
100004	R425	Incremental funding in support of CLIN 1000 (O&MN,N)						
100005	R425	Incremental funding in support of CLIN 1000 (O&MN,N)						
100006	R425	Incremental Funding (O&MN,N)						
100007	R425	Incremental Funding (O&MN,N)						
100008	R425	Incremental Funding (O&MN,N)						
or ODC	C Iter							
Item	PSC	Supplies/Services					Qty Uni	t Est. Cos
3000	R425	Base Year - ODC's NOT TO EXCEED \$1,7	35,05	3.12	O&MN,	N)	1.0 LO	
300001	R425	Incremental Funding (O&MN,N)						
300002	R425	Incremental Funding (O&MN,N)						
or Cos	zt T3 <i>n</i>	pe Items:						
Item	PSC	Supplies/Services	Qty	Unit	Est.	Cost	Fixed Fee	CPFF
4000	R425	Option Year I - Management and technical support services in accordance with the Statement of Work (O&MN,N)	1.0	LO				
400001	R425	Incremental Funding (Fund Type - OTHER)						
400002	R425	Incremental Funding (Fund Type - OTHER)						

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Item	PSC	Supplies/Services	Qty	Unit	Est.	Cost	Fixed Fee	CPFF
400003	R425	Incremental Funding (Fund Type - OTHER)						
400004	R425	Incremental Funding (Fund Type - OTHER)						
400005	R425	Incremental Funding (Fund Type - OTHER)						
400006	R425	Incremental Funding (Fund Type - OTHER)						
400007	R425	Incremental Funding (Fund Type - OTHER)						
400008	R425	Incremental Funding (Fund Type - OTHER)						
4001	R425	Option Year II - Management and technical support services in accordance with the Statement of Work (O&MN,N)	1.0	LO				
400101	R425	Incremental Funding (Fund Type - OTHER)						
400102	R425	Incremental Funding (Fund Type - OTHER)						
400103	R425	Incremental Funding (Fund Type - OTHER)						
400104	R425	Incremental Funding (Fund Type - OTHER)						
400105	R425	Incremental Funding (Fund Type - OTHER)						
400106	R425	Incremental Funding (Fund Type - OTHER)						
400107	R425	Incremental Funding (Fund Type - OTHER)						
400108	R425	Incremental Funding (Fund Type - OTHER)						
400109	R425	Incremental Funding (Fund Type - OTHER)						
400110	R425	Incremental Funding (Fund Type - OTHER)						
400111	R425	Incremental Funding (Fund Type - OTHER)						
400112	R425	Incremental Funding (Fund Type - OTHER)						
4002	R425	Option Year III - Management and technical support services in accordance with the Statement of Work	1.0	LO				

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Item	PSC	Supplies/Services	Q	ty	Unit	E	Est. Cost	Fixed Fee	CPFF
		(O&MN,N)							
400201	R425	Incremental Funding (Fund Type - TBD)							
400202	R425	Incremental Funding (Fund Type - TBD)							
400203	R425	Incremental Funding (Fund Type - TBD)							
400204	R425	Incremental Funding (Fund Type - TBD)							
400205	R425	Incremental Funding (O&MN,N)							
400206	R425	Incremental Funding (O&MN,N)							
400207	R425	Incremental Funding (O&MN,N)							
400208	R425	Incremental Funding (O&MN,N)							
400209	R425	Incremental Funding (O&MN,N)							
400210	R425	Incremental Funding (O&MN,N)							
400211	R425	Incremental Funding (O&MN,N)							
4003	R425	Option Year IV - Management and technical support services in accordance with the Statment of Work (O&MN,N)	1	.0	LO				
400301	R425	Incremental Funding (O&MN,N)							
400302	R425	Incremental Funding (Fund Type - OTHER)							
400303	R425	Incremental Funding (Fund Type - OTHER)							
400304	R425	Incremental Funding (Fund Type - OTHER)							
400305	R425	Incremental Funding (Fund Type - OTHER)							
400306	R425	Funding (O&MN,N)							
400307	R425	Funding (O&MN,N)							
400308	R425	Funding (Fund Type - OTHER)							
400309	R425	Funding (Fund Type - OTHER)							
400310	R425	Funding (Fund Type - OTHER)							
400311	R425	Funding (Fund Type - OTHER)							
400312	R425	Funding (Fund Type - OTHER)							
400313	R425	Funding (Fund Type - OTHER)							
400314	R425	Funding (Fund Type - OTHER)							
400315	R425	Funding (Fund Type - OTHER)							

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
6000	R425	Option Year I - ODC's NOT TO EXCEED \$1,736,035.26 (O&MN,N)	1.0	LO	
600001	R425	Incremental Funding (Fund Type - OTHER)			
600002	R425	Incremental Funding (Fund Type - OTHER)			
600003	R425	Incremental Funding (Fund Type - OTHER)			
600004	R425	Incremental Funding (Fund Type - OTHER)			
600005	R425	Incremental Funding (Fund Type - OTHER)			
600006	R425	Incremental Funding (Fund Type - OTHER)			
6001	R425	Option Year II - ODC's NOT TO EXCEED \$1,737,046.86 (O&MN,N)	1.0	LO	
600101	R425	Incremental Funding (Fund Type - OTHER)			
600102	R425	Incremental Funding (Fund Type - OTHER)			
600103	R425	Incremental Funding (Fund Type - OTHER)			
600104	R425	Incremental Funding (Fund Type - OTHER)			
6002	R425	Option Year III - ODC's NOT TO EXCEED \$1,738,088.81 (O&MN,N)	1.0	LO	
600201	R425	Incremental Funding (Fund Type - TBD)			
600202	R425	Incremental Funding (O&MN,N)			
600203	R425	Incremental Funding (O&MN,N)			
600204	R425	Incremental Funding (O&MN,N)			
600205	R425	Incremental Funding (O&MN,N)			
6003	R425	Option Year IV - ODC's NOT TO EXCEED \$1,739,162.02 (O&MN,N)	1.0	LO	
600301	R425	Incremental Funding (O&MN,N)			
600302	R425	Funding (O&MN,N)			
600303	R425	Funding (O&MN,N)			
600304	R425	Funding (O&MN,N)			
600305	R425	Funding (Fund Type - OTHER)			
600306	R425	Funding (Fund Type - OTHER)			
600307	R425	Funding (Fund Type - OTHER)			
600308	R425	Funding (Fund Type - OTHER)			
600309	R425	Funding (Fund Type - OTHER)			
600310	R425	Funding (Fund Type - OTHER)			
600311	R425	Funding (Fund Type - OTHER)			
600312	R425	Funding (Fund Type - OTHER)			
600313	R425	Funding (Fund Type - OTHER)			

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CONTRACTING OFFICER'S REPRESENTATIVE (COR)

(a) The COR for this task order is:

Name:	
Mailing Address:	
Code:	
Telephone Number:	

(b) The Alternate TOM for this contract is:

TO BE DETERMINED AT CONTACT AWARD

- (c) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion, as necessary, with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance, The COR is not an Administrative Contracting Officer and does not have authority to direct the accomplishment of effort which is beyond the scope of the statement of work in the order.
- (d) When, in the opinion of the contractor, the COR requests effort outside the existing scope of the task order, the contractor shall promptly notify the contracting officer (or ordering officer) in writing. No action shall be taken by the contractor under such direction until the contracting officer has issued a modification to the task order, until the ordering officer has issued a modification to the task order; or until the issue has been otherwise resolved.
- (e) In the event that the COR named above is absent due to leave, illness or official business, all responsibility and functions assigned to the COR will be the responsibility of the alternate COR.

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

STATEMENT OF WORK ENVIRONMENTAL PROGRAM TECHNICAL/ MANAGEMENT SUPPORT TO CNO N45

1.0 SCOPE

The Chief of Naval Operations (CNO) Code N45 requires contractor support to provide pertinent management and technical support in matters concerning Environmental and Conservation areas. Contractor support requirements include, but are not limited to, the development of information systems and systems maintenance support, annual program plan development, major claimant environmental audits, review of emerging federal/state rules and regulations for impact and implementation, training plans and training aides, and development of media/substance plans and Navy Instructions, the development and support of information systems, annual budget process support, and major claimant environmental project reviews.

2.0 APPLICABLE DOCUMENTS

OPNAVINST 5090.1 Environmental and Natural Resources Program Manual 40 CFR 1-799 Code of Federal Regulations, Protection of the Environment

3.0 REQUIREMENTS

- 3.1 The contractor is required to provide support to CNO N45 in the following areas:
 - EPRWeb/Data Portal Support
 - OPNAVINST 5090.1 Support
 - Baseline Assessment Memorandum (BAM) / Program Objective Memorandum (POM) Support
 - Administrative Support
 - Training Support
 - Environmental Manager's Conference
- 3.2 The contractor shall deliver products such as plans, minutes, reports, and training modules in the specific format and manner described in the initial meeting for each particular task.

4.0 TASKS

4.1 The contractor shall provide database management support for the EPRWeb portal. Work tasks are defined and prioritized using the EPRWeb task management module. All products, code, web pages, scripts, etc. created in support of this task are the property of the Government. The estimated workload follows. (Deliverable Item 001 applies)

Work Tasks per month	Complexity	Average Time to
		Complete each work task
8	Very High	20 hours
5	High	15 hours

- 4.1.2 Internet/Intranet development. Contractor will be familiar with Web page development tools and will design/maintain/install Web pages on the EPRWeb system. Provide training materials, procedures, help guides for publication on the EPRWeb system. Contractor will be capable of construction, implementation and maintenance of customized web pages based upon skeleton formats.
- 4.1.3 Application program development and analysis; relational database management (RDBM) and tuning support; provide requirements definitions, and design services as well as software program development utilizing Microsoft's SQL Server, Oracle, Microsoft Visual Basic, etc. Provide RDBMs recommendations based on the project requirements, software testing, and user training support.
- 4.1.4 Relational database management support. Support Government Database Management by providing configuration control and application tuning for all corporate applications. Develop all applications in a manner to ensure a stable, maintainable relational design. Support all development of associated database procedures, database triggers, permissions, synonyms, and grants within the database system using Microsoft SQL Server.
- 4.1.5 EPRWeb/EPR Portal technical support. Contractor will support N45 with EPRWeb technical support. Contractor will provide technical support, to ensure data integrity is maintained, user comprehension of available functionality is available, and proper documentation is maintained.

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- 4.2 The contractor shall support N45 efforts to revise OPNAVINST 5090. Support will include tasks associated with revision of the instruction to 5090.1C Rev.1. The contractor shall also support N45 update efforts relative to the funding aspects of the Navy Environmental Program. The contractor shall maintain and correlate comments using an electronic means of collection and resolution to comments from various Navy organizations, and the generation of a revised copy of OPNAVINST 5090.1C Rev.1. (Deliverable Item 002 applies)
- 4.3 The contractor shall support N45 efforts relative to the continued evaluation and completion of the Budget Review cycle in support of the current Program Objective Memorandum (POM). The contractor shall also assist in the update and continued use of the environmental assessment. (Deliverable Item 003 applies)
- 4.3.1 The contractor shall provide pertinent access to current information system software, EPR Web. The contractor shall support login and password issuance to users Navy-wide, and provide call in support to EPR Web users.
- 4.3.2 The contractor shall support funding analysis by running summary reports of project data as requested by N45 staff and of chapter details as requested by claimant.
- 4.3.3 The contractor shall support global database changes as directed by N45 and archive data history file upon completion of budget cycle. The contractor shall also design queries and reports upon request for specialist sorts of data export in excel or access format. (Deliverable Item 004 applies)
- 4.4 The contractor shall provide on-site administrative support (one full-time person) to the Navy Logistics, Planning, and Innovation Division (Code N4P). Contractor support to Code N4P will include, but not be limited to: scheduling, presentations, document generation, and document editing, as well as coordination with other N4 personnel.
- 4.5 The contractor shall support N45 in the management and oversight of the Navy Environmental Training program as it pertains to environmental restoration and compliance. The contractor shall provide technical and administrative assistance for developing the Navy Training System Plan (NTSP) and supporting documentation, including an additional Business Case Analysis (BCA). (Deliverable Item 005 applies) The contractor will work with Navy personnel to collect, update and refine the information included within the NTSP and BCA. The contractor will also liaison with SPAWAR and utilize their CISN Management and Analysis Tool (CMATT) to produce the NTSP.
- 4.6 Management Status Reports. The contractor shall submit monthly management status reports detailing accomplishments, progress on all tasks, problems encountered, projected work for the next reporting period, and funding status. (Deliverable Item 006 applies)
- 4.7 Environmental Manager's Conference: The contractor shall provide conference planning support to CNO N45 for a 900-person environmental manager's conference to be held on the west coast. In support of this conference the contractor shall provide the following services: work with CNO N45 to secure meeting facilities sufficient for 900-people; develop and review contract with facility; develop a conference website; conduct online registration for attendees; collect speaker abstracts; assist with agenda development; manage A/V requirements; provide conference and registration materials; provide registration staff and room monitors; develop and print a conference program book; develop conference proceedings in CD or Web format; process attendee evaluations; and develop a lessons-learned report. (Deliverable Item 008 applies)

5.0 DELIVERABLES

Unless specified otherwise above or by direction of the Government, the following distribution of each deliverable is required:

One electronic copy of deliverables shall be delivered by email to:

Contracting Officer Representative (COR)

One electronic copy and one hard copy of the deliverables shall be delivered by email to:

Technical Point of Contact (TPOC)

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5.1 Deliverable Schedule

Del. Item		
(DI)	Product Title	Deadline
001	EPRWeb and Data Portal Tasks	As required
002	OPNAVINST 5090.1CRev.1 Revised Copy	As required
003	Budget Assessments	As required
004	Archive File	Upon Completion of Budget Cycle
005	NTSP info task reports	As required
006	Monthly Status Reports	15th of each month
007	Source Code	Upon the completion of the task
008	Develop Conference Proceedings (CD or Web Format),	45 days after last day of
	attendee evaluations, develop lessons learned	conference
	report, and provide list of attendees	

5.2 Monthly Status Report

The contractor shall submit monthly status reports, which are due on the 15th of each month and these reports shall include the following elements:

- Contractor's name and address
- Contract number and SubCLIN number
- Date of report
- Period covered by report
- Man-hours expended by discipline for the reporting period, and cumulatively during the contract
- Cost curves portraying actual/projected conditions through the technical instruction
- Cost incurred for the reporting period and total contractual expenditures as of report date
- Description of progress made during period reported, including problem areas encountered, recommendations, if any for subsequent solution beyond the scope of this contract
- Trips and significant results
- Plans for activities during the following period

5.3 Disclaimer Statement

All reports resulting from this contract shall contain the following disclaimer statement on the cover of such reports:

"The views, opinions and findings, contained in this report are those of the author(s) and should not be construed as an official Department of Defense (DOD) position, policy, or decision, unless so designated by other official documentation."

6.0 GOVERNMENT FURNISHED MATERIALS (GFM)

The Government will provide the software source code.

7.0 TRAVEL REQUIREMENTS

The Contractor will be required to travel in performance of this contract. Specific travel requirements will be negotiated as required. Costs associated with travel and lodging shall be reimbursed in accordance with the Federal Joint Travel Regulations (JTR).

8.0 QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)

To comply with recent NAVSEA directives to facilitate performance-based services contracting, Indian Head Division / NSWC shall incorporate performance requirements based upon the Contractor Performance Assessment Reporting System (CPARS) and Best-value performance measurement factors into our Task Orders. Contractor performance will be assessed on a continuing basis by review of deliverables, technical meetings, and general contacts with the contractor. Informal contract management performance reviews will be conducted quarterly and a formal Quality Performance Review will be conducted at the conclusion of each Task Order. A CPARS-type evaluation of all Task Orders performed (in whole or in part) under a given contract will be conducted on an annual basis. The QASP provides for contractor performance evaluation in five (5) general areas. Each performance assessment will contain the following three elements: Performance Objective(s), Performance Measurement Factors, and Performance Rating Definitions. When taken in the aggregate, these elements constitute the performance evaluation under the QASP of the individual Task Orders issued under the related contracts. A brief description of each of the three (3) elements is as follows:

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Performance Objective — The contract or Task Order delineation of Deliverables and/or overall objective(s) as described under the Scope.

Performance Measurement Factor (PMF) – The critical key characteristics or aspects of achieving the objective(s) that will be monitored by the Government (IHDIV / NSWC, SPT), those matters about which the Government will be gathering data. Each objective will likely have one or more performance measurement factors.

Performance Rating and Definitions – An adjectival and/or numerical rating with definition of the meaning of each rating level when applied to each performance measurement factor. The technical monitor (COR) has the responsibility for identification of the applicable PMFs and their relevant incorporation into the specific tasking of a contract. Individual Task Orders may specify a minimum acceptable rating, target rating, or range of performance ratings on subtasks for certain PMFs.

When numerical ratings are employed for PMFs, or sub factors within a PMF, the rating numbers will be summed together and averaged to arrive at a single numerical value for each PMF and overall value of all relevant PMFs averaged. Failure of the Contractor to meet the required performance measure specified for an individual Task Order will result at a minimum in the Contractor correcting any deficiencies at no additional cost to the Government.

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SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

SEE BASIC CONTRACT

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SECTION E INSPECTION AND ACCEPTANCE

INSPECTION AND ACCEPTANCE IS AT DESTINATION

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SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

1000	4/17/2009 - 4/16/2010
3000	4/17/2009 - 4/16/2010
4000	4/17/2010 - 4/16/2011
4001	4/17/2009 - 3/30/2012
4002	3/31/2012 - 3/30/2014
4003	3/31/2013 - 6/30/2015
6000	4/17/2010 - 4/16/2011
6001	4/17/2009 - 3/30/2012
6002	3/31/2012 - 3/30/2014
6003	3/31/2013 - 6/30/2015

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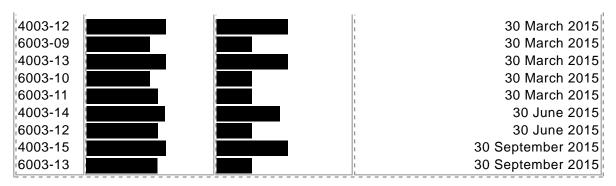
SECTION G CONTRACT ADMINISTRATION DATA

5252.232-9104 ALLOTMENT OF FUNDS (MAY 1993)

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

	<u> </u>		·
1			ESTIMATED
ITEM(S)	ALLOTED TO	ALLOTTED TO FEE	PERIOD OF PERFORMANCE
	COST	!	
4001-11	\$		28 February 2012
4001-12			28 February 2012
6001-03			28 February 2012
6001-04			28 February 2012
4002-03			30 March 2014
4002-04			30 March 2014
6002-01			30 March 2014
4002-05			30 March 2014
4002-06			30 March 2014
4002-07			30 March 2014
4002-08			30 March 2014
4002-09			30 March 2014
6002-02			30 March 2014
6002-03			30 March 2014
6002-04			30 March 2014
4002-10			30 March 2014
4002-11			30 March 2014
6002-05			30 March 2014
¦4003-01			30 September 2014
6003-01			30 September 2014
4003-02			30 September 2014
4003-03			30 September 2014
4003-04			30 September 2014
¦4003-05			30 September 2014
¦6003-02			30 September 2014
6003-03			30 September 2014
4003-06			30 September 2014
4003-07			30 September 2014
6003-04			30 September 2014
¦4003-08			30 September 2014
¦6003-05			30 September 2014
4003-09			30 March 2015
6003-06			30 March 2015
4003-10			30 March 2015
6003-07			30 March 2015
¦4003-11			30 March 2015
6003-08			30 March 2015
ľ		[

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- (b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.
- (c) CLINs/SLINs <u>1000,3000,4000, 4001, 4002, 6000, 6001 and 6002</u> are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable.
- (d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

For Information purposes, below is the funding profile:

Total Task Order Ceiling	Amount Funded by this Action	Total Dollar Funded to Date	Balance Not Funded	
\$19,730,003.16				

For informational purposes; below is a detail breakdown of Technical Instruction (TI) #22.

TI# 22: Labor to be funded

Clin	Funded Labor	Unfunded Labor
4003-14		
4003-15		_

TI# 22: ODC to be funded

Clin	Funded ODCs	Unfunded ODCs
6003-12		
6003-13		

The following contacts are provided for this contract:

Contract Administrator: Paulette Bowman

Phone: 301-744-6663

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Payments/Invoicing: WAWF

IHD 77 - CPFF WAWF INVOICE INSTRUCTIONS (NSWCIHD) (AUG 2008)

(a) In accordance with the clause of this contract entitled "Electronic Submission of Payments Requests and Receiving Reports" (DFARS 252.232-7003), the Indian Head Division, Naval Surface Warfare Center will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at

<u>https://wawf.eb.mil</u> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture, and process receipt and payment-related documentation in a paperless environment.
Submission of hard copy DD250/invoices may no longer be accepted for payment.

- (b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at http://wawftraining.com. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides are also available at http://acquisition.navy.mil/navyaos/content/view/full/3521/. The most useful guides are "Getting Started for Vendors" and "WAWF Vendor Guide".
- (c) The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at https://wawf.eb.mil.
- (d) The following information regarding payment request routing is provided for completion of the document in WAWF:

Look at the bottom of the first page of your contract or order (basic, not modification) to find the form number, and then use the chart below that corresponds to your contract type (i.e., firm fixed price or cost plus fixed fee). This chart is a guide to finding information necessary for creating a payment request. In most cases, the chart points to a block number on a contract form or a particular section within the contract. In the WAWF system only use the DoDAAC ext. field if specifically directed, otherwise leave blank.

Use Cost Vouchers for Cost Plus Fixed Fee Contracts/Orders			
	Below Fields Are To Be Completed By The Buyer		
Contract Number	N00178-04-D-4023		
Delivery Order	FG01		
CAGE Code/Ext.	54436		

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Pay DoDAAC	HQ0338
Issue date	See Page 1, Block 3
IssueBy DoDAAC	N00174
Admin DoDAAC	S2404A
DCAA Auditor DoDAAC/Ext.	HAA391
Service Approver/Ext.	HAA391

- (e) Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.
- (f) Before closing out of an invoice session in WAWF, but after submitting your document(s), you will be prompted to send additional email notifications. Click on "Send More Email Notifications" and add the following email address(es):

Technical Representative:

This additional notification to the government is necessary to make the acceptor aware that the invoice has been submitted in WAWF. Without this notification, the government may be unable to process your submission in a timely manner, which will delay payment.

- (g) When shipping material, it is strongly recommended the contractor print a completed copy of the receiving report from WAWF and include this with the shipping paperwork. This assists receiving personnel with matching received material to your payment request, which can speed your payment.
- (h) The contractor shall submit invoices for payment per contract terms and the government shall process invoices for payment per contract terms.
- (i) If you have any questions regarding WAWF, please contact Dan Twombly at 301-744-6648 or

daniel.twombly@navy.mil or Georgia Warder at 301 744-6679 or georgia.warder@navy.mil

IHD 86 - SECURITY BADGES AND ON-SITE CONTRACTOR PERSONNEL (NAVSEA/IHD) FEB 2000

Security badges will be issued by the Government only to those contractor personnel who require access to the Indian Head Division, Naval Sea Systems Command in connection with work to be performed under this contract. Approval for such issuance may only be granted by the COTR, Ordering or Contracting Officer. The Contractor shall maintain a register of employees currently authorized access to the Indian Head Division, Naval Sea Systems Command. This does not include badges temporarily authorized for contractor visitors to Indian Head Division, Naval Sea Systems Command. Furthermore, the contractor shall maintain a current register of contractor personnel with full or part-time work or office space located on board the Naval Sea Systems Command. This register will be made available upon request of the Contracting Officer. The contractor shall follow station security procedures in this regard.

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Accounting Data

SLINID PR Number

Amount

100001

LLA :

AA 1791804 8B2B 252 SASNS 0 068342 2D 000000 12B260000260

Requisition#90854058

Funding Doc#N0002409WX00980

Amt:

Applies to: CLIN 1000

100002

LLA :

AB 1791804 70CA 252 00070 M 045924 2D X4C732 0007094C732Q

Requisition# 90854062

Funding Doc#N0007009WX4C732

Amt:

Applies to: CLIN 1000

100003

LLA :

AC 1791804 KU2E 252 FA678 P 068342 2D 04B2E0 910PX25210PX

Requisition# 90995550

Funding Doc#N0002509WX1100W

Amt:

Applies to: CLIN 1000

100004

AD 1791804 KU2E 252 FA678 X 068342 2D 04B2E0 910XX25210XX

Requisition#9099554

Funding Doc#N0002509WX1101W

Amt:

Applies to: CLIN 1000

BASE Funding

Cumulative Funding

MOD 01

100005 91270935

AE 1791804 52FA 252 00052 0 068732 2D C0014D 000529EC416Q

Standard Number: N0005209RC0014D

300001 91270936

AE 1791804 52FA 252 00052 0 068732 2D C0014D 000529EC416Q

Standard Number: N0005209RC0014D

Cumulative Funding

MOD 02

100006 91746415

MOD 01 Funding

AF 1791804 60CA 252 00060 W 068732 2D C001HL 46579900255Q

Standard Number: N4657909RC001HL

300002 91746419

LLA :

AF 1791804 60CA 252 00060 W 068732 2D C001HL 46579900255Q

Standard Number: N4657909RC0001HL

MOD 02 Funding Cumulative Funding

MOD 03

100007 92264825

LLA :

AA 1791804 8B2B 252 SASNS 0 068342 2D 000000 12B260000260

Standard Number: N0002409WX00980

100008 92457588

LLA :

AA 1791804 8B2B 252 SASNS 0 068342 2D 000000 12B260000260

Standard Number: N0002409WX00980

MOD 03 Funding Cumulative Funding

MOD 04

400001 00330873

LLA :

AG 1701804 70CA 252 00070 M 045924 2D C4C567 0007004C567Q

Standard Number: N0007010RC4C567

600001 00330876

LLA :

AG 1701804 70CA 252 00070 M 045924 2D C4C567 0007004C5670

Standard Number: N0007010RC4C567

MOD 04 Funding Cumulative Funding

MOD 05

400002 00997351

LLA :

AH 1701804 52FA 252 00052 0 068732 2D C0017N 000520EC413Q

Standard Number: N0005210RC0017N

Funding Document # N0005210RC0017N

MOD 05 Funding Cumulative Funding

MOD 06

400003 01332705

LLA :

AJ 1701804 8B2B 252 SASNS 0 068342 2D 000000 12B260000260

Standard Number: N0002410WX01562

400004 01393549

LLA :

AJ 1701804 8B2B 252 SASNS 0 068342 2D 000000 12B260000260

Standard Number: N0002410WX01562

MOD 06 Funding Cumulative Funding

MOD 07

400005 01585047

LLA :

AK 1701804 12TA 253 48143 S 068892 2D XS0001 481430S2598Q

Standard Number: N4814310WXS0001

400006 01342764

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LLA :

AK 1701804 12TA 253 48143 S 068892 2D XS0001 481430S2598Q

Standard Number: N4814310WXS0001

MOD 07 Funding Cumulative Funding

MOD 08 Funding 0.00

Cumulative Funding

MOD 09

400007 02437026

LLA :

AJ 1701804 8B2B 252 SASNS 0 068342 2D 000000 12B260000260

Standard Number: N0002410WX01562

Period of Performance through 31 March 2011.

400008 02244197

LLA :

AL 97X4930 NH1C 000 77777 0 000167 2F 000000 101630011450

Standard Number: N00016710WX00108

Period of Performance through 30 March 2011.

600002 02365711

LLA :

AM 97 2009 0400.1101 S0 2009 08 0008 30603716D8Z 25GYCK48JF NA 44213 00008735

Standard Number: W74RDV02141941

Period of Performance through 30 March 2011.

600003 02365716

LLA :

AN 97 10 0100.1120 00000 00000 2588 2524 S49447 DSM00823

Standard Number: DSAM00823

Period of Performance through 30 March 2011.

600004 02447342

LLA :

AP 97 0 0400 3838 0634 P0940 2574 049447 RMAM02007

Standard Number: RMAM02007

Period of Performannce through 30 March 2011.

600005 02642565

LLA :

AQ 97 10 0100.1120 00000 00000 1408 2525 S49447 DSAM00861

Standard Number: DSAM00861

Period of Performance through 30 March 2011.

600006 02437026

LLA :

AJ 1701804 8B2B 252 SASNS 0 068342 2D 000000 12B260000260

Standard Number: N0002410WX01562

Period of Performance through 30 March 2011.

MOD 09 Funding Cumulative Funding

MOD 10

400101 10495650

LLA :

AS 97 0 0460 3131 0506 P0920 2538 BAAD 012144 DTAM00042 012144

Standard Number: DTAM00042

400102 10760659

LLA :

AT 1711804 52FA 252 00052 0 068732 2D C004NI 000521EC436Q

Standard Number: N0005211RC004NI

400103 10892339

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LLA :

AU 1711804 70CA 252 00070 M 045924 2D X4C415 0007014C415Q

Standard Number: N0007011WX4C415

MOD 10 Funding Cumulative Funding

MOD 11

400101 10495650

LLA :

AS 97 0 0460 3131 0506 P0920 2538 BAAD 012144 DTAM00042 012144

Standard Number: DTAM00042

400104 11296989

LLA :

AV 1711804 8B2B 252 68963 0 050120 2D 000000 A00000737264

Standard Number: N0002411RX01812

400105 11400673

LLA :

AV 1711804 8B2B 252 68963 0 050120 2D 000000 A00000737264

Standard Number: N0002411RX01812

MOD 11 Funding Cumulative Funding

MOD 12

400106 10495652

LLA :

AW 9710100 8787 70012571 s12142 DBAM10014 VHAB97

Standard Number: DBAM10014

400107 11572514

LLA :

AX 1711804 KU2N 253 FA678 E 068342 2D 04B2N0 910EX25310EX

Standard Number: N0002511WX1130W

400108 11613176

LLA :

AV 1711804 8B2B 252 68963 0 050120 2D 000000 A00000737264

Standard Number: N0002411RX01812

600101 11613176

LLA :

AV 1711804 8B2B 252 68963 0 050120 2D 000000 A00000737264

Standard Number: N0002411RX01812

MOD 12 Funding Cumulative Funding

MOD 13

400109 11246518

LLA :

AY 97 2011 0100.1101 U4 2011 08 8140 04WH0200000 25GYC65JD1 NA 22079 00008735

Standard Number: W81EWF11091658

400110 11806118

LLA :

AZ 1711804 60CA 252 00060 W 068732 2D X001HL 46579100255Q

Standard Number: N4657911WX001HL

Supports: TI #01

600102 11806118

LLA :

AZ 1711804 60CA 252 00060 W 068732 2D X001HL 46579100255Q

Standard Number: N6457911WX001HL

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Supports: TI 02

MOD 13 Funding

Cumulative Funding

MOD 14

400111 12103564

LLA :

BA 97 11 3100.1120 00000 00000 1408 251A S49447 DSAM10683

Standard Number: DSAM010683 Additional funding for TI #01

400112 12133717

LLA :

BC 9711 0100.1120 00000 00000 2588 251A S49447 DSAM10744

Standard Number: DSAM10744

Supports TI #03

600103 12103562

LLA :

BA 97 11 3100.1120 00000 00000 1408 251A S49447 DSAM10683

Standard Number: DSAM10683

Additional Funding to Support TI #01

600104 12103563

LLA :

BB 97 11 0100.1120 00000 00000 2586 251A S49447 DSAM10757

Standard Number: DSAM10757

MOD 14 Funding Cumulative Funding

MOD 15 Funding Cumulative Funding

MOD 16

400201 1300248462

LLA :

BH 1721804 8B2B 252 68963 0 050120 2D 000000 A00001047294

TI#: 4

400202 1300248462

LLA :

BF 1721804 8B2B 252 68963 0 050120 2D 000000 A00001047294

TI#: 5

MOD 16 Funding

Cumulative Funding

MOD 17

400201 LLA :

00.

400202 LLA:

00 . TI#: 5

400203 1300248462

LLA :

BG 1721804 8B2B 252 68963 0 050120 2D 000000 A00001047294

400204 1300248462

LLA :

BG 1721804 8B2B 252 68963 0 050120 2D 000000 A00001047294

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TI #4

600201 1300248462

LLA

BG 1721804 8B2B 252 68963 0 050120 2D 000000 A00001047294

TI#: 4

MOD 17 Funding

Cumulative Funding

MOD 18

400205 1300269148

LLA :

BH 1721804 70CA 253 00070 M 045924 2D CAC775 0007024C775Q

400206 1300269142

LLA :

BJ 1721804 52FA 252 00052 0 068732 2D C004TL 000522ECQC1Q

400207 1300248462

LLA :

BK 1721804 8B2B 252 68963 0 050120 2D 000000 A00001047294

400208 1300248462

LLA :

BK 1721804 8B2B 252 68963 0 050120 2D 000000 A00001047294

600202 1300269148

LLA :

BH 1721804 70CA 253 00070 M 045924 2D CAC775 0007024C775Q

600203 1300269142

LLA :

BJ 1721804 52FA 252 00052 0 068732 2D C004TL 000522ECQC1Q

600204 1300248462

LLA :

BK 1721804 8B2B 252 68963 0 050120 2D 000000 A00001047294

MOD 18 Funding Cumulative Funding

MOD 19

400209 1300278074

LLA :

BL 1721804 8B2B 252 68963 0 050120 2D 000000 A00001250824

MOD 19 Funding

Cumulative Funding

MOD 20 Funding Cumulative Funding

MOD 21

400210 1300318193

LLA :

BM 1731804 8B2B 252 68963 0 050120 2D 000000 A00001510325

400211 1300318193

T.A :

BM 1731804 8B2B 252 68963 0 050120 2D 000000 A00001510325

600205 1300318193

LLA :

BM 1731804 8B2B 252 68963 0 050120 2D 000000 A00001510325

MOD 21 Funding Cumulative Funding

MOD 22 Funding Cumulative Funding

MOD 23 Funding Cumulative Funding

MOD 24

400301 1300347307

LLA :

BN 1731804 70CA 253 00070 M 045924 2D C4C251 0007034C251Q

600301 1300347307

LLA :

BN 1731804 70CA 253 00070 M 045924 2D C4C251 0007034C251Q

MOD 24 Funding Cumulative Funding

MOD 25

400302 130031819300020

LLA :

BP 1731804 52FA 251 00052 0 068732 2D C0011N 000523EC414Q

Standard Number: N0005213RC0011N

Supports TI #10-CNIC EPRWeb Management and Technical Support

400303 130037510100001

LLA :

BQ 1731804 8B2B 252 68963 0 050120 2D 000000 A00001510325

Supports TI #11 - Technical and Environmental Support to Naval Sea Systems Command (NAVSEA) Laboratory Quality and Accreditation Office

MOD 25 Funding Cumulative Funding

MOD 26 Funding Cumulative Funding

MOD 27 Funding Cumulative Funding

MOD 28 Funding Cumulative Funding

MOD 29

400304 130040353400030

LLA

BR 1741804 8B2B 251 68963 0 050120 2D 000000 A10002128501

Supports TI #12 - Technical and Environmental Support to Naval Sea Systems Command (NAVSEA) Laboratory Quality and Accreditation Office

400305 130041347500001

LLA :

BS 1741804 70CA 253 00070 M 045924 2D C4C736 0007044C736Q

Supports TI #13 - COMPACFLT, EPRWeb Technical and Management Support for CNO N45

600302 130040353400030

LLA :

BR 1741804 8B2B 251 68963 0 050120 2D 000000 A10002128501

Supports TI #12 - Technical and Environmental Support to Naval Sea Systems Command (NAVSEA) Laboratory Quality and Accreditation Office

600303 130041347500001

LLA :

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BS 1741804 70CA 253 00070 M 045924 2D C4C736 0007044C736Q Supports TI #13 - COMPACFLT, EPRWeb Technical and Management Support for CNO N45

MOD 29 Funding Cumulative Funding

MOD 30

400306 130043333900001

LLA :

BT 1741804 52FA 252 00052 0 068732 2D C0021N 000524EC413Q

Standard Number: N0005214RC0021N

Supports TI #14 - CNIC EPRWeb Management and Technical Support

400307 130043333700001

LLA :

BU 1741804 52FA 252 00052 0 068732 2D C0011N 000524CN401Q

Standard Number: N0005214RC0011N

CNIC EPRWeb Management and Technical Support

600304 130043333700001

LLA :

BU 1741804 52FA 252 00052 0 068732 2D C0011N 000524CN401Q

Standard Number: N0005214RC0011N

Supports TI #15 - CNIC EPR Web Management and Technical Support

MOD 30 Funding
Cumulative Funding

MOD 31

400308 130040353400040

LLA :

BV 1741804 8B2B 251 68963 0 050120 2D 000000 A10002128501

Supports TI #16 - Analytical and Technical Support to Naval Ordnance Safety and Security Activity

600305 130040353400040

LLA :

BV 1741804 8B2B 251 68963 0 050120 2D 000000 A10002128501

Supports TI #16 - Analytical and Technical Support to Naval Ordnance Safety and Security Activity

MOD 31 Funding Cumulative Funding

MOD 32 Funding Cumulative Funding

MOD 33

400309 130040353400060

T.T.A :

BW 1741804 8B2B 251 68963 0 050120 2D 000000 A10002128501

Supports TI #17 - Analytical Technical Support to Naval Ordance Safety and Security Activity

400310 130045435500001

LLA :

BX 1741804 70CA 253 00070 M 045924 2D C4C807 0007044C807Q

Standard Number: N0007014RC4C807

Supports TI #18 - COMPACFLT, EPR Web Technical and Management Support for CNO N45

400311 130040353400060

T.T.A :

BW 1741804 8B2B 251 68963 0 050120 2D 000000 A10002128501

Supports TI #19 - Technical and Environmental Support to Naval Sea Systems Command

(NAVSEA) Laboratory Quality and Accreditation Office $\,$

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400312 130045435600001

LLA :

BY 1741804 52FA 252 00052 0 068732 2D C0031N 000524EC414Q Supports TI #20 - CNIC EPR Web Management and Technical Support

600306 130040353400060

LLA :

BW 1741804 8B2B 251 68963 0 050120 2D 000000 A10002128501

Supports TI #17 - Analytical and Technical Support to Naval Ordance Safety and

Security Activity

600307 130045435500002

T.T.A :

BX 1741804 70CA 253 00070 M 045924 2D C4C807 0007044C807Q

Standard Number: N0007014RC4C807

Supports TI #18 - COMPACFLT, EPRWeb Technical and Management Support for CNO N45

600308 130040353400060

LLA :

BW 1741804 8B2B 251 68963 0 050120 2D 000000 A10002128501

Supports TI #19 - Technical and Environmental Support to Naval Sea Systems Command

(NAVSEA) Laboratory Quality and Accreditation Office

600309 130045435600002

LLA :

BY 1741804 52FA 252 00052 0 068732 2D C0031N 000524EC414Q

Supports TI #20 - CNIC EPRWeb Management and Technical Support

MOD 33 Funding Cumulative Funding

MOD 34 Funding Cumulative Funding

MOD 35

400313 130046663400001

LLA :

BZ 1751804 52FA 252 00052 0 068732 2D C0011N 000525CN402Q

Supports TI #21 - CNIC EPR Web Management and Technical Support

600310 130046663400001

LLA :

BZ 1751804 52FA 252 00052 0 068732 2D C0011N 000525CN402Q

Supports TI #21 - CNIC EPR Web Management and Technical Support

MOD 35 Funding Cumulative Funding

MOD 36

600311 130047394900010

LLA :

CA 1751804 8B2B 251 68963 0 050120 2D 000000 A00002693892

Supports TI #19, Rev. 1 - Technical and Environmental Support to Naval Sea Systems

Command (NAVSEA) Laboratory Quality and Accreditation Office

MOD 36 Funding Cumulative Funding

MOD 37 Funding Cumulative Funding

MOD 38

400314 130047394900020

LLA :

CA 1751804 8B2B 251 68963 0 050120 2D 000000 A00002693892

Standard Number: 1300473949

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Supports TI #22 - Technical and Environmental Support to NOSSA, Naval Sea Systems Command (NAVSEA) Laboratory Quality and Accreditation Office, CNIC and PACFLT

600312 130047394900020

LLA :

CA 1751804 8B2B 251 68963 0 050120 2D 000000 A00002693892

TI #22 - Supports Technical and Environmental support to NOSSA, Naval Sea Systems Command (NAVSEA) Laboratory Quality and Accreditation Office, CNIC and PACFLT

MOD 38 Funding Cumulative Funding

MOD 39

400315 130047394900040

LLA :

CA 1751804 8B2B 251 68963 0 050120 2D 000000 A00002693892

Supports TI #22 - Technical and Environmental Support to NOSSA, Naval Sea Systems Command Laboratory Quality and Accreditation Office, CNIC and PACFLT

600313 130047394900040

LLA :

CA 1751804 8B2B 251 68963 0 050120 2D 000000 A00002693892

Supports TI #22 - Technical and Environmental Support to NOSSA, Naval Sea Systems Command Laboratory Quality and Accreditation Office, CNIC and PACFLT

MOD 39 Funding
Cumulative Funding

MOD 40

400315 130047394900040

LLA :

CA 1751804 8B2B 251 68963 0 050120 2D 000000 A00002693892

Supports TI #22 - Technical and Environmental Support to NOSSA, Naval Se

Supports TI #22 - Technical and Environmental Support to NOSSA, Naval Sea Systems Command Laboratory Quality and Accreditation Office, CNIC and PACFLT

600313 130047394900040

LLA :

CA 1751804 8B2B 251 68963 0 050120 2D 000000 A00002693892

Supports TI #22 - Technical and Environmental Support to NOSSA, Naval Sea Systems Command Laboratory Quality and Accreditation Office, CNIC and PACFLT

MOD 40 Funding Cumulative Funding

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SECTION H SPECIAL CONTRACT REQUIREMENTS

IHD 76 - NAVAL SURFACE WARFARE CENTER INDIAN HEAD DIVISION (NSWC IHD), NAVAL SEA SYSTEMS COMMAND, HOURS OF OPERATION AND HOLIDAY SCHEDULE (NAVSEA/IHD) (APR 2011)

- 1. The policy of this station is to schedule periods of reduced operations or shutdown during holiday periods. Deliveries will not be accepted on Saturdays, Sundays or Holidays except as specifically requested by the NSWC IHD. All goods or services attempted to be delivered on a Saturday, Sunday or Holiday without specific instructions from the Contracting Officer or his duly appointed representative will be returned to the contractor at his expense with no cost or liability to the U.S. Government.
- 2. The scheduled holidays for NSWC IHD, are:

HOLIDAYS*

New Year's Day
Martin Luther King's Birthday
President's Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veteran's Day
Thanksgiving Day
Christmas Day

* If the actual date falls on a Saturday, the holiday will be observed the preceding Friday. If the holiday falls on a Sunday, the observance shall be on the following Monday.

For a specific calendar year, the actual date of observance for each of the above holidays may be obtained from the OPM website at OPM.GOV or by using the following direct link: http://www.opm.gov/fedhol/index.asp.

3. The hours of operation for the Contracts Division and Receiving Branch are as follows:

AREA FROM TO

Contracts Division (BLDG. 1558) 7:30 A.M. 4:00 P.M.

Receiving Branch (BLDG. 116) 7:30 A.M. 11:00 A.M. 12:30 P.M. 2:00 P.M.

If you intend to visit the Contracts Division, it is advised that you call for an appointment at least 24 hours in advance.

4. NSWC IHD is a tenant of the Naval Support Activity South Potomac (NSASP) at Indian Head. Access to the NSASP at Indian Head shall be in accordance with NSWC IHD Command Security Policy requirements.

Routine Physical Contractor Access to a Federally-controlled Activity

4.1 Activity Regulations

All contractor personnel employed on the Activity shall become familiar with and obey all Activity regulations including but are not limited to installation access control policy, safety, traffic and security regulations. The contractor in the performance of work requirements must comply with these regulations.

4.2 Personally Identifiable Information (PII)

Personally Identifiable Information is information that can be used to distinguish or trace someone's identity. It includes information such as name, social security number, date and place of birth, mother's maiden name, and biometric records, including any other personnel information which is linked to an individual. When submitting any of this information in electronic communication methods ensure the subject line indicates "For Official Use Only (FOUO) Privacy Sensitive".

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Contractor's who work with records that contain the aforementioned sensitive information are responsible for protection of PII. Failure to safeguard PII can result in identity theft as well as can result in criminal penalties against the individual and civil penalties against the agency. In order to protect PII, all documentation utilized by Naval Support Activity South Potomac (NSASP) for vetting and determining the fitness of individual requesting and/or requiring access to NSASP installations will be destroyed.

4.3 Citizenship

Individuals working on this contract must be U.S. citizens, immigrant/resident aliens who hold a current resident alien card with a photo; either the I-551 with a photo and without an expiration date or who hold the new type I-766 Employment Authorization Card (with magnetic strip, photo, hologram) issued by Homeland Security in their possession in order to enter the installation. As is the case with anyone allowed access to the installation, these individuals must also have a current driver's license or state issued identification card.

Resident aliens or those with a Homeland Security I-766 may work in the general or restricted areas but cannot enter or work inside technical buildings unless authorized by the cognizant command.

Those with any other type of work permit, resident cards with expiration dates, visas, etc. will not be granted access.

4.4 Expected Visitor

Submission of personal information is required for the purpose of vetting individuals to ensure fitness for access to military installations, to include criminal record and sex offender registry status. In accordance with the Office of the Chief of Naval Operations (OPNAV), OPNAVINST 1752.3 dated 27 May 2009 sex offenders are prohibited from accessing Navy facilities. Information obtained will be destroyed once verified. Non-compliance in providing personal information will result in denial of access.

An expected visitor must identify the Company Name along with address, Date of the Visit, Visitor Name (first name, middle initial and last name), Social Security Number (SSN), Date of Birth, Citizenship, Drivers License or State issued ID (State issued, photo ID number and expiration date), Building Number Visiting, Point of Contact and Telephone number not later than five working days before the required visit to the Contracting Officer Representative (COR).

Prior to granting access, the aforementioned expected visitor information is required to be submitted to the COR.

On the day of the arrival, the person must bring their photo identification, vehicle registration and proof of insurance card. All visitors must stop at the Activity pass office for clearance.

4.5 Recurring Vendors, Contractors, Suppliers and Other Service Providers

NSWC IHD has implemented RAPIDGate for non-common access card (CAC) vendors, contractors, and suppliers program in accordance with Commander, Navy Installations Command (CNIC) Notice 5530 dated 12 July 2010. It is strongly encouraged that all non-CAC holders who require base access enroll into the RAPIDGate program. RAPIDGate provides a standardized background check, identification credential, biometric capabilities and entry procedures that will enhance security while significantly expediting access. RAPIDGate credential will be issued and base access granted once the enrollee passes vetting and National background checks conducted by RAPIDGate systems maintained by the installation. The RAPIDGate credential will be the only means for long term installation access. After 1 June 2011, NSASP will only issue one day Temporary Paper Passes and all previously issued passes will expire. Participants in the RAPIDGate program will have streamlined access to the installation which will reduce time and costs to companies desiring to conduct business on NSASP installations. The following RAPIDGate Program Enrollment Information is provided:

4.5.1 Enrollment in RAPIDGate

Enroll your company by calling 1-877-RAPIDGate (1-877-727-4342). A customer service representative will give you all the necessary information regarding the program and send you the necessary enrollment forms. You will need to provide your installation name (NSA South Potomac) and sponsor point of contact or (COR), including a name, phone number and e-mail address. NSASP must authorize your request to participate in the RAPIDGate Program. The minimum elapsed time from company enrollment to an employee receiving RAPIDGate credential is approximately two weeks.

4.5.2 Current RAPIDGate Enrollment

If your company is already enrolled in the RAPIDGate Program at another installation, you may request access to this installation by calling the aforementioned number. Once your company is approved by NSASP your employees who already hold RAPIDGate credentials will be able to use the same credentials at our installation.

4.5.3 Approved RAPIDGate Enrollment

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Once your company has been approved for enrollment and paid the enrollment fee, instruct your employees to register at the self service registration located at the NSWC IHD Pass and ID Office at Indian Head. Each employee should be ready to provide your company's RAPIDGate company code, his or her address, phone number, date of birth, and social security number. The registration station will capture the employee's photograph for badging and fingerprints for identity verification.

4.5.4 Assisted RAPIDGate registrations

Assisted registration at your company's location may be available if you have 50 or more employees to register. Contact RAPIDGate for details at 1-877-RAPIDGate.

4.5.5 RAPIDGate Background Screening and Credentialing

RAPIDGate program performs background screening and credentialing. Upon the company approving an employee participation and paid the registration fee, the RAPIDGate Program performs identity authentication and background screening. Your company will be notified when qualified employees may pick up their personalized RAPIDGate credentials at the NSWC IHD Pass and ID Office. To retrieve the credential, the employee must show proof of identity by presenting one form of identification from List A or two forms of identification from List B.

4.5.6 Forms of Acceptable Identification for picking up credentials:

List A - One Required

- · U.S. Passport (current not expired)
- · Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- · Unexpired foreign passport, with I-551 stamp or attached Form I-94 indicating unexpired employment authorization
- Unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, I-688B)

List B – Two Required

- · Drivers license or ID card issued by a state
- · ID Card issued by federal, state or local government agencies or entities
- School ID card with a photograph
- · Voter's registration card
- · U.S. Military card or draft card
- · Military Dependent's ID Card
- · U.S. Coast Guard Merchant Mariner Card
- · Native American Tribal document
- · Driver's license issued by a Canadian Government Authority
- · U.S. Social Security card issued by the Social Security Administration
- · Certification of Birth Abroad issued by the Department of Sate (Form FS-545 or Form DS-1350)
- Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal
- · U.S. Citizen ID Card (Form I-197)
- ID Card for use of Resident Citizen in the United States (Form I-179)
- · Unexpired employment authorization document issued by DHS (other than those listed under List A)

4.5.6.7 RAPIDGate entry

After activating the RAPIDGate credentials, employees present them to the officer at the entry control point to request entry to NSWC IHD. Participants must wear and display their credential at all times while on the installation. Questions about the RAPIDGate program shall be addressed to info@rapidgate.com with the subject line RE: RAPIDGate Program.

4.6 Activity Identification Badges and Vehicle Decals

Contractors that require routine access to the installation shall obtain an identification badge and DoD decal for their vehicle in accordance with Naval Support Activity South Potomac installation access control procedures.

Contractor employees shall submit an application for badge requests to the COR by providing their personal information such as Company Name and Address, Name (last name, first name and middle initial), SSN, Date of Birth, Citizenship, Drivers License or State issued ID (State issued, photo ID number and expiration date). Any lost or stolen badges shall immediately be reported to the COR along with the Security Office.

To obtain DoD decals, the employee must present a valid driver's license, current vehicle registration required by the state in which the vehicle is registered and current proof of insurance for the registered vehicle.

4.7 Badge and Vehicle Decal Returns

Notify the Physical Security Office and the COR of all terminations of employees to ensure access levels are removed and all

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badges issued to the person by the Activity are returned.

4.8 Installation Traffic and Parking Regulations

All contractors at NSASP are subject to federal law, DoD, DoN, Navy Installation Command (CNIC), Navy District Washington (NDW), and NSASP regulations, policies and appropriate supported command instructions. All provisions of Virginia and Maryland vehicle codes apply unless one of the aforementioned regulations or policies is more restrictive.

Contractors must comply with NSASP Instruction 5560.1 dated 26 February 2009 for traffic control, parking control and traffic court at the Naval Support Activity, South Potomac installations for Naval Support Facility Indian Head and Stump Neck Annex. This aforementioned instruction is located on the internet website, http://dahlgrensharks.com/NSASPINST%205560.1%20Installation%20Traffic%20&%20Parking%20Regulations.pdf. Any violations of the instruction, Navy or DoD regulation or policy, or state or federal laws may result in a wide range of penalties. These may include but are not limited to: criminal charges, civil charges, vehicle towing, vehicle impoundment at owner's expense, and/or other administrative or legal action up to and including removal of vehicle or individuals from the confines of NSASP installations.

Privately owned vehicles that operate on the Activity must comply with state inspection requirements of the state in which the vehicle is registered.

Regardless of status, all vehicles and personnel entering and exiting the Activity shall be subject to searches to ensure the overall readiness of the Activity.

All drivers entering shall possess a valid driver's license, issued by competent authority, on their person when operating a motor vehicle. In addition, all vehicles shall have a current registration, license plates, and proof of insurance.

All personnel onboard the Activity are subject to federal law, DoD, DoN, Navy Installation Command (CNIC), Navy District Washington (NDW), NSASP regulations and State laws, policies and appropriate supported commands instructions in support of the mission.

4.9 Smoking Policy

Smoking is prohibited within and outside of all buildings on the installation activity except in designated areas. Discarding tobacco materials other than into designated tobacco receptacles is considered littering and is subject to fines. Matches or lighters and other spark/flame producing devices are prohibited in the Activity restricted area. Only installed electric lighters shall be allowed in designated smoking areas. A vehicle is not a designated smoking area.

4.10 Hand Held Cellular Devices and Earpieces

All vehicle operators onboard the Activity shall not use cell phones unless the vehicle is safely parked or unless they are using a hands free device. Use of cellular phones, CB radios, walkie-talkies, and other portable radio transmitters is prohibited in the restricted areas beyond NSASP Indian Head Post II and Stump Neck Annex unless approved by the hazards of electromagnetic radiation to ordnance (HERO) program manager.

4.11 Photographic Equipment

Photographic equipment of any kind is prohibited within the restricted area unless a camera permit is approved by their command and issued by the Activity Pass and ID.

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SECTION I CONTRACT CLAUSES

Reference 52.222-41 SERVICE CONTRACT ACT OF 1965 (NOV 2007)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

- (a) The Government may extend the term of this contract by written notice to the Contractor within 365 days of award or exercise of previous option; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed .

(End of clause)

52.204-2 SECURITY REQUIREMENTS (AUG 1996)

- (a) This clause applies to the extent that this contract involves access to information classified "Confidential," "Secret," or "Top Secret."
- (b) The Contractor shall comply with (1) the Security Agreement (DD Form 441), including the National Industrial Security Program Operating Manual (DOD 5220.22-M); and (2) any revisions to that manual, notice of which has been furnished to the Contractor.
- (c) If, subsequent to the date of this contract, the security classification or security requirements under this contract are changed by the Government and if the changes cause an increase or decrease in security costs or otherwise affect any other term or condition of this contract, the contract shall be subject to an equitable adjustment as if the changes were directed under the Changes clause of this contract.
- (d)The Contractor agrees to insert terms that conform substantially to the language of this clause, including this paragraph (d) but excluding any reference to the Changes clause of this contract, in all subcontracts under this contract that involve access to classified information.

(End of clause)

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SECTION J LIST OF ATTACHMENTS

The following is a list of approved Subcontractors for this task order:

APPROVED SUBCONTRACTORS	CAGE CODE	SMALL (S) or LARGE (L) BUSINESS	EFFECTIVE DATE	EXPIRATION DATE
		L	Date of this modification	30 June 2015